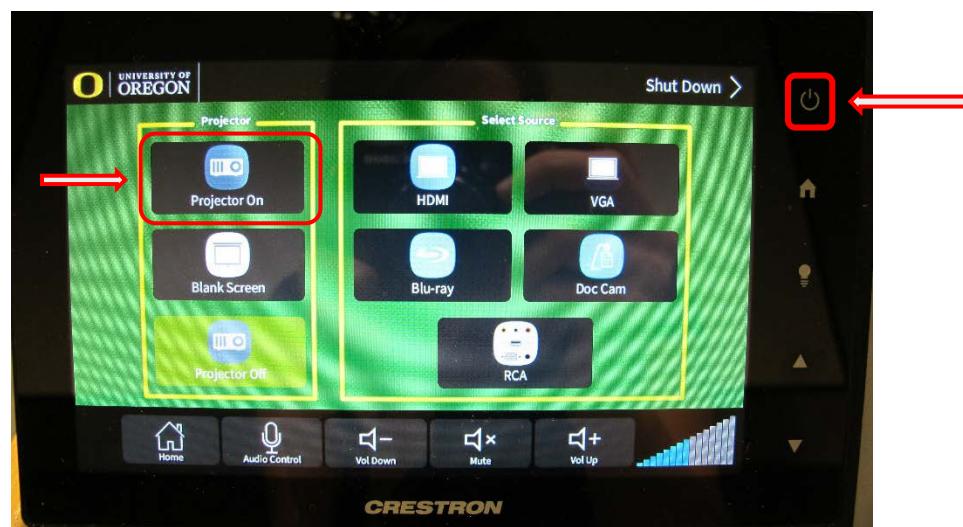


# PLC 180 Classroom Technology Tutorial



## 1. Turn the projector on

- In the upper right-hand corner of the touch panel, press the power button to wake the screen.
- Select **"Projector On"** button on the left-hand side of the screen.



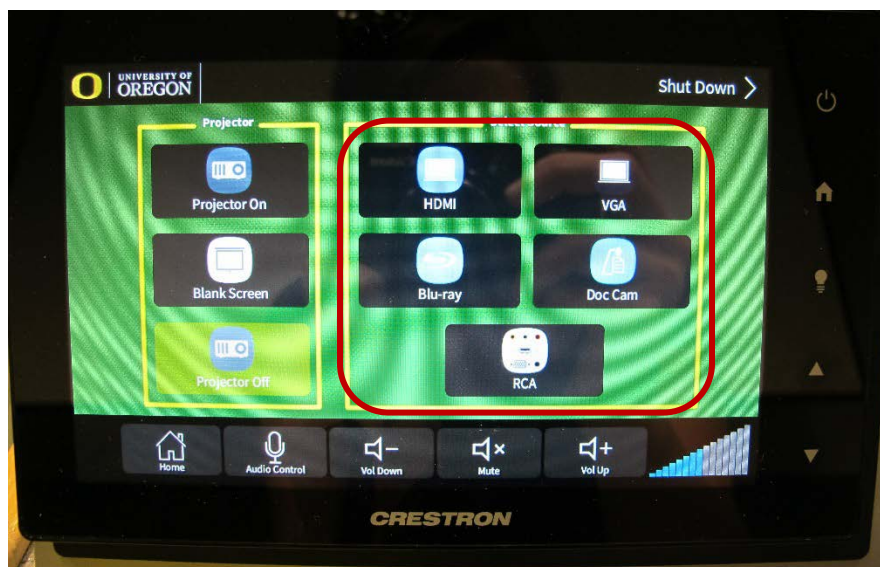
## 2. Connect your device

- a. Connect your device to the desired cable located to the right of the touch panel. The system supports the following signal inputs: HDMI (audio and video), VGA, Blu-ray, Document Camera, and RCA.
  - i. NOTE: the “Computer” labelled source on the input plate refers to a VGA cable.
  - ii. For some devices (such as Macbooks and tablets), it may be necessary to connect an adapter to either the VGA or HDMI.



## 3. Select your projection source

- a. To route a source to a specific display, select the icon for the source that you would like to use (HDMI, VGA, Blu-ray, Doc Cam, RCA).



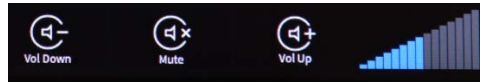
## 4. Audio

- a. Connect the device's sound to the classroom system:
  - i. HDMI: If you are using the HDMI cable, the audio is transmitted through the cable, you do not need to connect anything extra. If the audio is not working, please see [troubleshooting tips](#).



- ii. VGA: If you are using the VGA cable, plug the audio cable into the **headphone** input of your device. Increase the volume on the device and the player (Youtube, Window's Media Player) before turning up the classroom volume.

- b. Control the volume by tapping the volume options along the bottom of the screen.

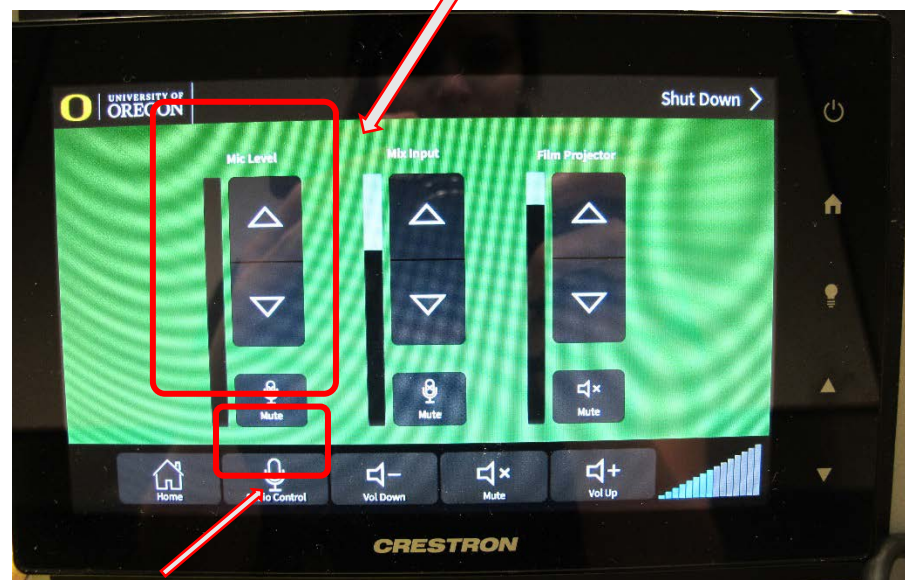


## 5. Microphone

- a. Locate the microphone in its charging station next the touch panel.



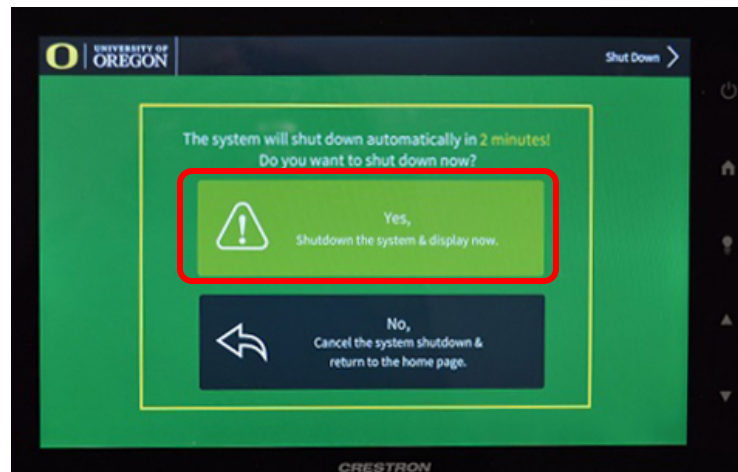
- b. At the bottom of the Crestron touch panel. Select the **"Audio Control"** button to adjust audio levels. "Mic Level" can be adjusted to individually control the microphone's volume.



- c. When finished, turn the microphone off, return it to its charging station and press down until it clicks into place.

## 6. Please turn off the system when finished.

- a. Press the power button on the upper right-hand corner of the touch panel and select **“Yes, shut down the system and display now”** button.



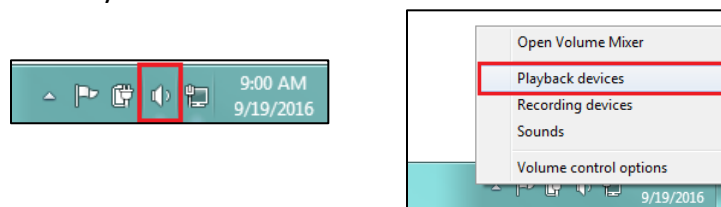
## Tips/Troubleshooting

**Light Controls** – located on the front left-hand side of the podium.

**Remote for Blu-Ray** – located on top of the podium near the document camera, or inside the top drawer.

### A. What if my audio isn't working?

- a. *HDMI users:* If you are connecting the audio through HDMI source and the audio is NOT transmitting to the room system, please follow these steps:
  - i. In the lower right-hand corner of your laptop, right-click on the speaker icon and then select “Playback Devices”



- ii. Next, right-click on the “Crestron” input to enable, you may have to right-click on the “Speakers/Headphones” to disable,

### B. The Crestron touch panel is frozen.

- a. Contact CMET immediately so a technician can properly reset the system: **541-346-3091**

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## Center for Media and Educational Technologies

University of Oregon Libraries

Knight Library, ground floor

<https://library.uoregon.edu/cmet>

[cmet@ithelp.uoregon.edu](mailto:cmet@ithelp.uoregon.edu)

**541-346-3091**

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